

ASSESSMENT DEPARTMENT

Litigation – An Article 7 Tax Certiorari trial to determine the 2006 & 2007 assessments on the Stateway Plaza was held in New York State Supreme Court in March of this year. I am pleased to report that the City prevailed and that no reductions to the assessments were granted. The favorable outcome of the trial could not have been possible without the meticulous preparation and presentation of our case by our attorney Jim Burrows, and the thoroughness and professionalism of our appraiser Todd Thurston of Thurston, Casale & Ryan, LLC.

Exemption Renewals – 839 Enhanced STAR, 152 Low Income Senior and 134 Not For Profit Exemption renewal forms have been printed and mailed. Renewal forms are due back by December 1st 2009 to apply to the 2010 assessment roll.

Real Estate Market – We continue to see slight increases in the selling prices for single family homes. There was a much more dramatic increase in the number of single family home sales, the first increase after a number of very slow periods. It remains to be seen if this large increase is a sign of a stronger market or if it is a statistical rebound from the very low number of sales in the last period. There continues to be very light activity in the multi-family home sector. The small number of sales makes the average sale price to be all but meaningless.

City of Watertown Real Estate Market Snapshot –

<i>Single-family homes</i>	<i>Current Period Jun-Jul 09*</i>	<i>Prior 2 Months Apr-May 09**</i>	<i>One Year ago Jun-Jul 08</i>	<i>2 month averages for last 2 years Jul 07 -Jul 09</i>
Number of valid sales	40	27	39	43
Average sale price	\$137,558	\$133,622	\$151,159	\$128,111
2 & 3 family homes				
Number of valid sales	4	3	10	8
Average sale price	\$87,250	\$114,329	\$109,990	\$105,061
Commercial				
Number of valid sales	2	3	4	3
Average sale price	\$249,700	\$98,333	\$454,125	\$201,016

*Only sales for which deeds were recorded on or before July 31st.

**Includes previously unreported deeds and/or corrections.

BUREAU OF CODE ENFORCEMENT:

Building Permits – We have received several building and/or site plans for: 71-73 Public Square for 3 additional apartments; Denny's Restaurant, 1142 Arsenal St. to refurbish, renovate and reopen; Census Bureau, 1222 Arsenal St.(former P&C Bldg); Trinity Church, 219 Sherman St. for 10,000' expansion; Super Formula Products, 632 Water St. to build out for self-storage; Bugbee Apartments, 105 Washington St., installing 2nd elevator; Samaritan, OBGYN, 826 Washington St., 1st floor, interior build out; and Watertown Dental, 1131 Commerce Park Dr. E., renovations. We have issued 53 Building Permits for new construction and demolitions, and 109 Repair Permits.

Complaints – This office received and investigated a total of 187 complaints, with 20 cases being referred to DPW for compliance and 10 cases being referred to City Attorneys. This office also issued 1 Appearance Ticket and 2 Search Warrants to owners of City properties for a range of violations from trash and debris to New York State Property Maintenance Code violations.

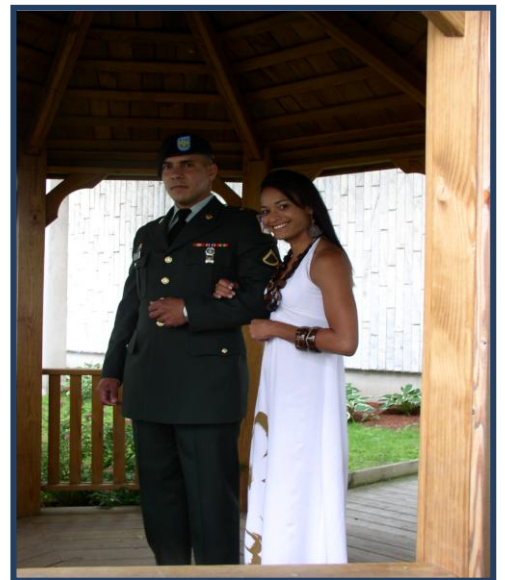
Forthcoming Upgrade – Currently, the Code Enforcement Personnel continues undertaking training and set-up of a possible upgrade to the Nextel phone system. This enhancement will improve and expedite the receipt of work orders, pictures and reports of violations. Another system is being viewed, Telenav, and is in the trial process and beginning stages to learn more of its capabilities over the next few weeks. Again our objective is to see if it is suitable to our needs.

Buildings and Grounds – The maintenance staff continues to preserve the grounds, working with the upkeep of mowing, pruning trees and watering and weeding flower beds.

CITY CLERK'S OFFICE:

Marriage Ceremonies - On July 9th, we had the distinct pleasure of performing a marriage ceremony for Zoraida Santiago Gaston and Fernando Lopez. Fernando is a Private First Class stationed at Fort Drum and deployed in August. Zoraida is the 2009 National First Weight Taekwondo Champion of Puerto Rico. In 2002, she was the World Collegiate Champion. She received a bronze medal at the Central American and Caribbean Championship in Colombia in 2006 as well as a bronze medal at the Panamerican Games in Rio de Janeiro, Brazil in 2007. In 2008 she was a bronze medal winner at the Panamerican Championship in Puerto Rico.

We have issued almost 750 marriage licenses and have performed 375 wedding ceremonies as of the end of August. Last year, we did not reach these figures until mid September.



Passports - Passport applications are still being received on a weekly basis. The turn around time for receiving the passport documents from the U S Dept. of State has decreased significantly. This is due primarily to the fact that more federal employees have been hired to process the applications in New Hampshire.

Records Updates - Staff continues to put more birth records from decades in the 1900's into the computer. The process, while time consuming, allows for a much quicker retrieval of needed certificates.

Personnel - Our summer employee, Gisela Ocasio, has left for Roberts Wesleyan College to begin her freshman year, with a dual major in pre-med and contemporary ministry. Gisela will be playing volleyball at Roberts Wesleyan, which is an NAIA Division II school. Gisela has promised us that she will return next summer. Her ability to translate Spanish has been a very valuable asset to our office.

ENGINEERING DEPARTMENT:

Project Updates -

J.B. Wise Parking Lot Reconstruction - The Design Services Agreement with Lu Engineers was approved by the Council in June 2007. The final plans and specifications are nearing completion. The project is on hold until FY 10-11 unless stimulus funding becomes available. A contract for construction inspection services is being prepared.

Breen Avenue- This project is currently being designed in-house by department staff. The project is scheduled for construction in the spring of 2010. A public meeting regarding the design and timetable for the project will be held in the fall.

Hydro Intake Rake- The Engineering Department is working in conjunction with Upstate Testing and Controls to design and place into operation a hydraulic rake mounted on a trolley that will traverse the concrete dam at the headwaters of the canal. This project will greatly improve the generating efficiency by keeping the intake gates clear of debris year round. This scope is being developed for installation in the fall of 2009.

VPP Stimulus Funding- The Engineering Department is processing and managing the Pass Through contract with the NYSDOT for Vendor Placed Paving (VPP) for mill and fill paving projects for Washington Street and Arsenal Street 100-200 blocks. The City Council approved the Agreement in April 2009. Engineering is responsible to administer the Pass-Through Agreement, provide construction inspection, and conduct the mandatory project safety audit (SAFETAP). The Arsenal Street portion is scheduled for September '09. A construction inspection agreement is being negotiated for both parts of the project.

Arcade Street Water Main- The Department is designing a replacement of the water main on Arcade Street to upgrade water service. This is a follow-on project from the Public Square reconstruction and parts of the work must be completed prior to the VPP project on Arsenal Street. The work is to be completed by the Water Department.

Algonquin Ave. Sewer Main – Project plans are approved by the NYSDEC. The work is nearing completion by the DPW.

Emmett Street Storm Sewer – Final plans are complete. The work by the DPW is underway.

Gaffney Drive Sewer Capacity – The Engineering Department is researching options for providing sewer capacity along Gaffney Drive and Western Blvd. There are currently flow meters out on the northern end of Gaffney Drive collecting flow information.

Dosing Station Dam Repair- The Department is progressing plans for structural repairs to the Dosing Station Dam. The project entails scour repair and concrete repair to eliminate the leakage of untreated water into the settling basin. This will reduce the amount of chemicals required to treat the water and also may reduce the occurrence of Disinfectant Byproducts in the water system. This work is programmed for completion in the 2010 construction season.

Sidewalk Program –Work was started on the 2008-09 assessment district in August 2008 and ceased for the season in October. The remaining work for the 2008-09 assessment district was started on Sep 1st and is scheduled to be complete by September.

North Side Truck Sewer – The consultant has been chosen through the RFP process and the Engineering Services Agreement was approved by the Council. Design is complete and the bid date was Sep 1st, with completion in the fall of 2009.

Butterfield-Barben & Chestnut St. - A public meeting was held on March 4, 2008. The City Council approved the bid for reconstruction at the April 13, 2009 meeting. A preconstruction meeting was held on June 19th and work is nearly complete.

Riggs Ave – The preliminary design is complete. A public meeting was held in August 2008. Final plans and specifications are nearing completion. There is currently 1 easement outstanding for construction. This project is scheduled for FY 2010-11.

Greensview/Ives Sanitary Sewer – Staff is updating plans and bid book for bid in spring 2010. The department is preparing for a meeting with the property owners.

Barben Avenue Reconstruction- Design is underway for the street reconstruction from Washington Street to Holcomb Street. The project is scheduled for FY 2011-12.

Clinton Street Reconstruction- Detailed design is underway for the street reconstruction from Washington Street to Holcomb Street. The project is scheduled for FY 2013-14.

N. Michigan-Bronson St. –The project is currently being designed in-house by department staff. The project is scheduled for reconstruction in FY 2014-15.

CSO Long Term Control Plan (LTCP)- The City held a meeting with the NYSDEC on May 18, 2006 to restart the CSO LTCP process. DEC approved the Characterization, Monitoring and Modeling plan in September 2006. Stearns & Wheler was selected as the consultant for the CSO

computer modeling from RFP submittals. This project provides modeling for five of the fifteen drainage areas within the City that have CSO's. The Council approved the design services agreement at the December 18, 2006 meeting. The completed model of the five basins and final report was received in March 2008. The department is working for approval to conduct modeling of four additional basins with the consultant. WWTP staff prepared the LTCP and submitted it to the NYSDEC by Dec 1, 2008. We are responding to comments from the DEC and EPA.

Western Boulevard Road - Topographic and boundary survey work has been completed for use in developing a preliminary street design and order of magnitude estimates for the construction of a connector road between Arsenal and Coffeen Streets in the vicinity of the Stateway Plaza. The proposed connector road will complement the work that the NYSDOT is performing on Arsenal Street. The preliminary street corridor has been developed by the Engineering Department and was presented to the Council at the December 11, 2006 Work Session. Four meetings have been held with the owners of the Stateway Plaza concerning the proposed corridor. Although the project remains on the Capital Plan for FY 14-15, the RFP process is currently on hold pending funding of the project.

DEC Sewer Extension Requirements - 6 NYCRR Subpart 750-2 requires DEC approval of sewer extensions with flows greater than 2500 gal/day or more than one connected lateral. Part of this approval is assurance from the City that adequate sewer capacity exists in the system.

- Assurance letters submitted to the DEC since January 2009: Jefferson Apartments.

- Capacity requests under review: Liberty, Black River Development, Mall Expansion, Morris-North Star Hatchery, Columbia Development Ph II, Site 3 Housing, North Hills Community, Remington Park Expansion, North Country Village, North Hill Community, Candlewood Suites, Pine Plain Barracks, 10100 Barracks, and the Unaccompanied Officers Quarters on Fort Drum.

FIRE DEPARTMENT:

Fire Prevention – Fire Prevention Bureau (FPB) supervised two fireworks displays July 2 (Syracuse Symphony) and July 5 (Watertown Fairgrounds). Fire safety events were conducted at CAPC, Meadowbrook Housing Complex, the Salvation Army and Maywood Terrace. 133 children participated in these programs. Fire extinguisher training was conducted at Transitional Living, Newell St.; 18 employees participated. The FPB conducted the annual in-service training involving fire safety, evacuation and accountability for the North Country Children's Clinic. Fire Safety training was given to all residents of Centennial Apartments. Angels Inn personnel will be trained in evacuation and accountability.

Community Events - Engine companies participated in the Jefferson County Fair for the week. We conducted fire inspections, issued 11 LPG permits, and conducted fire evacuation training using the Fire Safety Trailer; 253 children received this training. **Summer Safety Day** - This event was held in conjunction with the DPAO July 21 which reached 18 special needs clients.

At the August 4, the **National Night Out** program held at Thompson Park, 38 children received Fire Safety Training and toured a Pumper. In August, 140 children received fire safety training at the Farmers Market.

Training - Battalion Chief David Lachenauer completed the first 2 weeks in the Executive Fire Officer Program at the National Fire Academy, Emmittsburg Maryland. River rescue training was conducted, some of which in partnership with the Fort Drum Fire Department.

In September the NYS Office of Fire Prevention and Control (OFPC) will be here to conduct training in interior and exterior shoring as part of our ongoing trench and structural collapse training program. OFPC will also conduct advanced Hazardous Materials training in October.

Community Outreach - 50 off duty Firefighters have already participated in or are scheduled to participate in September for the **MDA Fill the Boot Day**. This is an annual event Department members have organized and participated in a **Bike ride for cancer**; donated 5 bikes to the Willie Putnam Fund and issued a Fire Safety manual/yearbook with any proceeds going back to the community.

Grants – Department Staff is in the process of administering grants of which \$194,500 (Federal share) has been used for Turnout gear, SCBA and a training library. \$68,000 is in the process of being put out to bid for a new SCBA compressor/cascade system and safety harnesses.

Staff continues to make progress on the radio grant, this is in conjunction with the Police Department and Jefferson County.



Landscaping - The landscaping has been completed in our improvement project at the Massey St. station.

FLOWER MEMORIAL LIBRARY:

Br'er Rabbit Puppet Show - Over 100 parents and their children joined master puppeteer Nancy Sander in the Flower Memorial Library Community Room for a full-length puppet show entitled, Br'er Rabbit In Love featuring her own specially designed puppets! The puppet show was just one of many programs offered to children as part of the Library's "Get Creative" summer reading program for 2009. Children, pictured at right, seemed engrossed in the story.



Grant Received - Yvonne Reff received news that a grant she wrote was funded. Treasured objects and artifacts held by the Flower Memorial Library will be preserved for future generations with help from the IMLS Connecting to Collections Bookshelf, a core set of conservation books and online resources donated by the Institute of Museum and Library Services (IMLS).

Usage Statistics—Interlibrary Loans. There has been a notable increase in the amount of Interlibrary Loan requests for our Library. Interlibrary loan is a service whereby a user of one library can borrow books or receive photocopies of documents that are owned by another library. The Library Board began receiving circulation statistics in their monthly informational materials in 2006. After looking at interlibrary loan statistics for this year, we went back and looked at the same information for 2006. We found that we have already done more interlibrary loans in the first six months of this year, than the entire year in 2006! That year, we loaned 4,309 items and we borrowed 3,883 for the total year. This year, January to June, we have already loaned 4,651 items and borrowed 3,512 items. This means that for our Library Clerk, Lisa Martin, interlibrary loans takes up most of her work day now. You can also translate those figures to mean that our collection, over time, has become appealing and not only are people from other libraries borrowing our material more, our patrons are needing to borrow less.

New Collection Item - Exercise Kits - The Library has added exercise kits to the collection for checkout. These kits, packaged in easy to carry book bags, contain DVDs along with accompanying equipment (i.e. toning and fitness balls, jump ropes, stretch bands, Pilates circles, and push-up weights). We have started with ten kits and will be adding to the collection on a regular basis. In addition to the kits, a large number of fitness and exercise DVDs have also been purchased and added to the collection for checkout.



PLANNING DEPARTMENT:

Bicentennial Park & Marble Street Park – Staff is working with the design firm to scale the project back to fit the City's budget. We've met with EDR and various City departments to discuss changes. All changes submitted to EDR. We will meet with EDR in early September to review design. Project will be rebid in the fall for construction in 2010.

Black River – Staff is working with the Engineering Department, who is completing surveying work on various park boundaries. After that is complete, we will be proceeding with the designation of the parks, naming the parks and updating the current City codes. Staff is also working on new signs for the parks, which are currently being designed. The signs are being paid for under one of the EPF grants.

Brownfields – Final reporting for the EPA grant and the first drawdown for the ERP grant should be submitted by early September.

Lu Engineers has completed their work plan for the remedial investigation for Sewall's Island and has submitted it to the DEC for approval. The DEC has done their review of the plan and wrote a few comments on the work plan that Lu Engineers must address by Aug. 31, 2009. Representatives from Lu Engineers, NYSDEC, NYSDOH and City staff met to discuss the work plan and what the next steps were. It was determined by the State representatives that a 30 day comment period and public meeting would be required. This puts Lu Engineer's on the island doing work later than they had originally planned; however, they are still looking to be done with the physical work between November and December. The grant contract expires on December 31, 2009, so an extension will have to be requested to give time to finish the reports and paperwork.

Once Lu Engineers has completed the physical work on the island, they will be available to present their findings at a City Council meeting and continue the discussion on future uses for the site and next steps toward the development of the site.

Community Development Block Grant – The Governor announced that the City has been awarded \$400,000 as a result of its 2009 application. The money is for the Downtown Apartments and Rental Rehabilitation Program.

J B Wise Parking Lot – Lu Engineers delivered final draft designs in July. Feedback was given from each of the departments. We are currently waiting for Lu Engineers to submit the final bid package. Additional funds for this project were applied for under the Upstate Regional Blueprint Fund.

Local Waterfront Revitalization Program – Working with NYS Department of State (NYS DOS) to redo our consistency review law and planned changes to the zoning ordinances. We have received generalized comments from the NYS DOS attorney assigned to our project, and we are now waiting for comments on our specific plan to update our zoning. Behan Planning has made changes to the LWRP as submitted to them. We are currently waiting for NYS DOS to finish comments.

Presentation – Presented the history of the City's work along the riverfront and in Downtown for a NYS DOS grant workshop. This presentation highlighted the City's use of a multitude of funding sources to accomplish projects identified in our Local Waterfront Revitalization Program.

Case Study – Provided the NYS DOS with a written history of the City's work along the river and in the Downtown, along with photos. This information will be highlighted on the NYS DOS website and their newsletter as a case study of Watertown's Local Waterfront Revitalization Program.

Outreach – Have fielded inquiries and information requests from four different municipalities regarding the presentation at the NYS DOS workshop. Three of the communities would like to bring members to Watertown to tour our project areas.

Main Street Grant – Staff is working with Neighbors of Watertown and the Watertown Local Development Corp. to finalize plans for the façade and building renovation program.

Planning Board – At the July 7, 2009 meeting, the Planning Board approved three subdivision requests. One was submitted by Patsy A. Storino, on behalf of Joseph M. Hough, to subdivide one parcel to create two new parcels located at 319 Brainard Street. The second was submitted by Daren Morgan, on behalf of Route 57 Development, LLC to subdivide one parcel to create three new parcels, located at 420 State Street. The third request was submitted by Patrick Evans, on behalf of David Heinisch to subdivide one parcel to create two new parcels located at 509 Stone Street. The last subdivision was approved contingent upon the applicant being granted a variance by the City's ZBA to allow the newly created lots to have smaller lot frontages than what the zoning ordinance states.

At its August 4, 2009 the Planning Board approved a subdivision request submitted by Julian Clark of Plumley Engineering, on behalf of Hemisphere Management, to subdivide one parcel to create two new parcels located at VL-2 Gaffney Drive. They also considered a site plan amendment request submitted by Alton Sharlow to change a condition to the approved site plan at 1057 Arsenal Street. The Planning Board recommended that the City Council defeat this request.

Restore NY – The contract for the Franklin Building has been executed. We are waiting for Neighbors of Watertown to commence work. The contract for Riverview Plaza on Newell Street has been executed. Work has commenced and is going faster than planned. The project is now expected to be complete in late 2009. We submitted an application for Round 3 for the Woolworth Building which was awarded \$2,500,000.

River Committee – Staff continues to attend River Committee meetings to discuss various proposals. On July 18, the River Committee held its annual Black River Clean Up Day. In addition to picking up trash and debris along the river, the Committee focused on park improvements. Volunteers blazed a new trail at JCC adding over 200' of additional riverfront trail to the trail system located there. Volunteers also piled hundreds of stones against the new river access stairway at Whitewater Park in an effort to abate erosion. Volunteers included members of the River Committee, community residents and approximately 50 members of the 10th Brigade Support Battalion from the 1st Brigade of the 10th Mountain Division.



Roswell P. Flower Monument – Staff worked with the Department of Public Works to order and replace/reset two of the protective bollards located around the base of the monument that were destroyed when a vehicle crashed into them in June.

Street Tree Program – Working in conjunction with Tree Watertown, Staff prepared a grant application through the Northern New York Community Foundation for the City Playgrounds Tree Planting Project. If awarded, the grant from the Carolyn Whitney Tree Planting Fund will pay for the planting of 20 trees at the East Hills/Meadowbrook Playground, Hamilton Playground, Portage Playground and Kostyk Playground.

The **summer tree watering and maintenance program** concluded in late August. The program was staffed by a local college student, Will Keenan. Between May and August, 163 trees planted last spring were watered weekly while other recently planted trees were watered on a rotating basis. In addition, Mr. Keenan re-mulched over 2,000 street trees, beautifying neighborhoods and protecting trees.

Over the last two months, Staff responded to numerous tree related calls such as requests for pruning, disease and insect concerns, and tree planting requests. Fourteen hazard tree evaluations located throughout the City were also conducted.

Wayfinding Signs – Signs are being redesigned to meet NYS DOT guidelines for wayfinding signs. The first design was submitted to NYS DOT and came back with several recommended changes. A meeting was held with NYS DOT at the end of August to discuss our signage. Proposed signs will be presented to City Council at September 12th work session.

ZBA – The Zoning Board of Appeals (ZBA), met on July 15, 2009 to hear three area variance requests and one use variance request. The Board approved one area variance request for the property located at 1377 Cosgrove Street to reduce setback requirements to the principal building. They denied an area variance request to reduce setback requirements to an accessory structure for the property located at 732 Cooper Street. The remaining use and area variance were not voted on at this meeting.

On August 19, 2009 ZBA met to hear two area variances and one use variance. They approved the use variance request to allow a multi-family residence in a Light Industry zoning district for the property located at 239 High Street. They also approved the area variance request to reduce lot frontage requirements for a proposed property subdivision for the properties located at 509-511 & 513-515 Stone Street. The second area variance request was partially approved to vary fence regulations at 1002 Superior Street to allow this property owner to vary the transparency requirements, but not the height requirements.

POLICE DEPARTMENT:

Personnel – Retirements: On August 3rd, 2009 Officer Steven Kreun retired after 20 years with Watertown Police. Steve a former investigator with the Fort Drum Military Police, started with WPD on August 2nd 1989. He served on patrol on various shifts. In November of 1992, Steve was transferred to the investigations unit as an evidence technician. Here he was responsible to collect and photograph evidence, fingerprint and process crime scenes. In May of 1995, Steve was promoted to investigator. Here his responsibilities included investigating felony cases, such as, death investigations, burglary, robberies and assaults. Steve held this

position until November 1998 at which time he voluntarily requested to transfer back to the uniformed patrol division. Steve was assigned to the “B” platoon and on several occasions was appointed as an Acting Sergeant to fill in for vacations and illness.

On August 15th, 2009 Detective William Russell retired after a 20 year career with WPD. Bill started on August 2nd, 1989. After graduation from the Police Academy, his first assignment was to the “C” platoon. In 1995 Bill was transferred to the “B” platoon. In November 2001, Bill was transferred to warrant services and held this position until his promotion to Detective in September 2006. Bill served as treasurer for the Watertown PBA and was part of the negotiating team for police contracts for many years. Bill also served on the Insurance review board and the accident review board for WPD. Bill received a meritorious serve award for his role in stopping a 15 year old run-a-way from jumping off a roof while trying to elude police which most certainly would have led to serious injury.

Promotions: On July 20, 2009, Sgt. Richard Wood was promoted to Lieutenant. He replaced Lt. Al Murphy who retired the previous month. Lt. Wood is a 19 year veteran of WPD. He was assigned to patrol, a Community Police Officer, and promoted to Sergeant in November 2005. He also served as Detective Sergeant since October 2006; Lt. Wood is an IDS certified Police Instructor as well as a former field Training Officer. He is now assigned as commander of the “A” platoon.

On July 20th, 2009, Officer Suzanne Chartrand, a nine year veteran was promoted to Sergeant. Sue has been with WPD since 2000 and has been assigned to the “A” platoon. Prior to joining WPD, she was a dispatcher for Jefferson County with many years experience. Her present assignment will be to the “C” platoon.

With the retirement of Detective William Russell, an opening for detective was created. Promoted to Detective is Officer James Romano, a 9 year veteran of the Watertown Police Dept. Officer Romano was assigned to patrol in 2000 and warrant services in September 2006. Jim is a police instructor, Field Training Officer and was in the WPD - DWI program. His promotion will take effect August 31, 2009.

Police Entrance Exam – This past spring Civil Service offered the entrance exam for Police Officer. A total of 145 signed up to take the exam, and we now have a list with 121 names. In October a physical agility test will be administered giving a certified list from which to hire candidates. After candidates pass the PT test, we can then start backgrounds so that we will have a pool of names when we decide to hire.

Notable Cases – On July 17th 2009, it was reported to WPD that the manager of a local store was suspected by owners of frauding the company by authorizing false returns on merchandise. Members of WPD patrol and detective division worked with Loss Prevention for this store and were able to prove that in fact false returns were being made and the department store lost \$5,569 over a two year period. Officers subsequently filed two charges against a 44 year old male from Camden, NY for Grand Larceny and Falsifying Business records both felonies. The suspect was arraigned in Watertown City Court and released pending Grand Jury action.

On July 21st, 2009, police patrols were sent to an East Main St. residence on a report by a mother that her 23 year old son was having mental health issues and playing with a lighter while holding onto a gas can. He had also turned on the gas stove attempting to fill the home with natural gas. Patrols arrived and upon looking into the residence saw the male who started to approach them pouring gas around the residence. He then took out a propane torch and was attempting to light the residence on fire. Officers quickly approached the subject and wrestled him to the floor to get the torch away. He continued to struggle and the suspect and officers were in grave danger due to the amount of gasoline and natural gas in the residence. After gaining control of the suspect, Watertown City Fire was called to the scene to ventilate the residence, and Guifoye Ambulance, which later transported the suspect to mental health. After being treated at Mental Health he was discharged and charged with two counts of Felony Reckless Endangerment in the 1st degree. He was being held in the county jail pending Grand Jury action. The officers involved in this incident showed great courage in a tense situation, and their actions will be reviewed by the WPD awards committee for possible department awards for actions.

PUBLIC WORKS:

Street Paving Program - The street paving schedule continues with crews having completed surface milling and paving projects on Brainard Street, Brook Drive, Haney Street, Orchard Street South, Paddock Street and Sherman Street.



In addition to the milling operations, crews have also performed shim & overlay projects on Bronson Street and Mill Street. Both Bronson and Mill Streets projects included the placement of concrete pin-on curb.

Pavement maintenance operations are continuing. On Massey Street, a crew ground out and repaired the distressed areas located between Holcomb Street and Arsenal Street. Crews are also working to make repairs to the concrete base on Arsenal Street in preparation of the upcoming Vendor Placed Pavement project scheduled for Arsenal Street. Year-to-date, crews have placed a total of 5,950 tons of asphalt and poured 205 cubic yards of concrete.



Concrete Projects - The shim & overlay projects on Bronson and Mill Streets included the placement of concrete pin-on curb. The concrete crew installed curb along each side of Bronson and Mill Streets for a total of approximately 2,200 linear feet of curbing.

In addition to the curb work, the crew was tasked to repair the damaged section of the marble fence/rail in front of the Flower Memorial Library located at 229 Washington St. Each of the marble ballasts were cleaned, re-cored and re-pinned with stainless steel pins. The ballasts, rails and



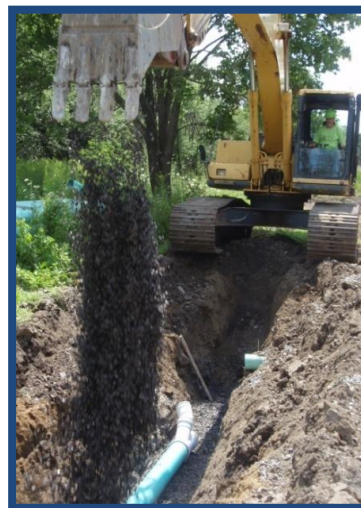
post were then set back into place. The materials cost to complete the repair was \$407. The crew also made repairs to the granite bollards around the Roswell P. Flower monument that were damaged in a motor vehicle accident.

Arsenal Street Concrete Parking Deck Maintenance -

As part of the preventative maintenance schedule for the Arsenal Street Parking Structure, shotcrete repairs were made to the parking garage wall and corner column. The contractor selected for the project has completed this work. The work included the saw cutting and removing of failed concrete, the installation of stone dogs to the stress cracks found in the wall, the installation of galvanized wire mesh, and filling of the voids with shotcrete.



Algonquin Avenue Sanitary Sewer Installation - The Algonquin Avenue sanitary sewer system is nearing completion. New sanitary laterals for the residents of 206 Algonquin Avenue and 1506, 1526 & 1530 Washington Street were installed and tied into the recently constructed sewer main. Approximately 1150-ft of 8-in PVC sewer main pipe, 300-ft of 6-in PVC sewer lateral pipe and five (5) structures were installed to complete the new sewer system. Site restoration operations are near complete.



Emmett Street Storm Sewer Installation -

Recent home construction in the Palmer Street/Emmett Street area had compromised the natural drainage of the street right-of-way. The drainage issues in this area require the installation of a storm water collection conveyance system. The City's Engineering Department has completed the design of the new system and Public Works is now in the process of constructing the system. The project will include the installation of approximately 1000-ft of 12-in HDPE pipe and four (4) drainage structures.

Hauling for Wastewater Treatment Plant - The Department has been assisting the Wastewater Treatment Plant with maintenance operations in the ash lagoon. The sewer cleaner was utilized to clean the ash lagoon discharge pipe and the Department has assisted with the hauling of ash and grit to the DANC landfill located in Rodman. To date, the City has hauled 1,168 tons of incinerator ash and 495 tons of bar screening grit.



Mill Street Storm Sewer Repairs - Repairs to the sewer main damaged during the May 9th storm event are now complete. Access to the site has been turned over to National Grid so that repairs can be made to the concrete duct bank encasement that was also damaged during the storm event. Upon the completion of the National Grid repairs, DPW crews will return to repair/replace the damaged road and sidewalk sections.

Washington Street Signal Installation - Construction of a new traffic signal at the intersection of Washington Street and Hudson Lane is well underway. Concrete foundation footers were constructed for each pole. The footers were installed on rock at a depth of eight (8') feet. The foundation footers were constructed with approximately four (4 cu. yd.) cubic yards of concrete each. The Electric Department also installed five (5) NYSDOT concrete pullboxes and approximately six hundred ten (610') feet of electrical conduit. All four (4) traffic signal poles and mast arms have been installed. The Department set the signals to flash the week of August 31st and activated the signals on September 8th.



Before Clearing Operations

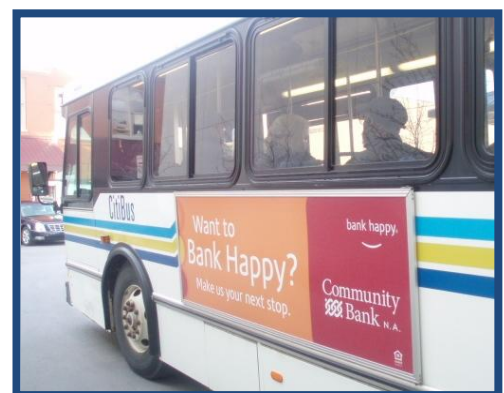
After Clearing Operations

Clearing & Grubbing of Kelsey Creek - Buildings & Grounds crews cleared the downed trees and brush that were obstructing the flow of Kelsey Creek. Several large trees had washed up in the back yards of Morrison Avenue residents causing debris (brush, limbs, etc) to collect in that area. These obstructions were causing the creek to flood areas along its banks during spring thaws and heavy rainfall events.

Watertown CitiBus - The **fare adjustment** went into effect on July 1st. The IT Department assisted CitiBus with updating the City's website and bus schedule to reflect the new fare structure and revised schedule.

CitiBus received a **new advertising contract** from Community Bank. There will be three (3) street side and two (2) curbside ads that will run August 1st through September 30th.

CitiBus has also been coordinating services with St. Lawrence County Bus to assist passengers with transportation between Watertown and Gouverneur.



Several of the large group training items that were purchased with the Section 5311 grant

funding have been received. The electric wall screen was installed on August 27th. CitiBus anticipates hosting its first large group training event in the facility the first week of October.

Parks & Recreation Shows & Events - The Fairgrounds Complex, Thompson Park and Watertown Municipal Arena have hosted several shows and events throughout July and August. Shows and events hosted include 2CW Squared Circle Wrestling, the BRVHA Horse Show, the annual CanAm Softball Shootout Tournament, the DPAO Summer Concert Series, Jefferson County Fair, the NYPEA Horse Show, Penazek-Whitney Customer Appreciation Day, Saturday Morning Farmer's Market, Seven Dust Rock Concert, Syracuse Symphony, Teitsworth Equipment Auction and Walk to Cure Juvenile Diabetes. The DPAO Summer Concert Series included performance by Three Dog Night, Gary Puckett, the Buckingham, Laurie Berkner, Billy Currington and Craig Morgan. Each event requires the assistance from Parks & Recreation, Department of Public Works and other municipal departments for the set-up/preparation of the event, set-up/preparation of the event's electrical requirements, event parking, and the event break-down.



Summer Playground program - The City's Summer Playground program ended on August 14th. The program provides the City's youth a fun and safe environment for summer activities at ten area playgrounds throughout the city. The program is run for seven weeks during the summer. Parks & Recreation Summer Directors oversee daily games & sports, assist with weekly crafts, and plan summer trips & special event days at each of the playgrounds. The attendance for the 2009 season totaled 3,750 children. This number excludes the attendance for special events, such as the End of Season Fun Day. Fun Day is held at the Fairgrounds in partnership with the ASAC of Jefferson County.



Attendance to this year's Fun Day was 240 children. **A new and welcomed event** was added to this year's program. Representatives from the Thompson Park Zoo visited two of the City's Playgrounds in the Zoo Mobile to provide an educational "hands on" experience with various species of animals. This event brought out 120 participants.



Public Pools and Swimming Lessons - The Fall

Season is about to commence and all public pools are now closed. The Alteri Pool closed last week. The total number of visitors to the William J. Flynn and Thompson Park Pools this season was 5,758. The Red Cross Learn to Swim Program is offered at all three City pools and over 100 individuals participated in the program.



The Watertown Golf Program - Parks & Recreation and the Watertown Golf Club teamed up to provide an opportunity for the area's youth interested in learning how to golf. The program was offered to two age groups; 6-12 & 13-17 years of age. The lessons took place at the Watertown Golf Club under the direction of Andrew Marks and Drew Laemmermann. Lessons focused on grip, stance, posture, and ball position, positions of the swing, putting, chipping,

etiquette and rules. There are two sessions available over the summer. This year an extra session was added for the 6-12 age group. This addition was required because of the **increase of registered participants from 59 youth last season to 188 this season**. In total, 24 lessons were scheduled this year.



Watertown Tennis Clinics - The Watertown Tennis Clinic program provided an opportunity for the area's youth interested in learning how to play tennis. The program was offered to two age groups; 7-10 & over 10 years of age. The lessons took place on the tennis courts located in Thompson Park under the direction of Don Osborn. Lessons focused on the fundamentals of tennis: grip, strokes, scoring, serve, etiquette and rules. There are two clinics held each summer; however, the **number of registered participants**

rose from 28 individuals last year to 103 this season. The rise in numbers required participants to rotate between practicing their serve, stance and volley on the court and the grip, etiquette, rules and motions off court. Additional sessions or time slot division will be considered prior to next summer's session.

Thompson Park Rotary Pavilion - The Watertown Noon Rotary Club worked with the City to construct a new pavilion in Thompson Park. The City assisted the Rotary with surveying and site layout. The City also provided the manpower to construct the concrete foundation pad. The Rotary donated all the material costs and volunteers from the Rotary erected the structure. The pavilion was complete and available for use on August 7th. The Rotary held an official dedication ceremony for the pavilion on August 19th.



Whitewater Park Dedication - Whitewater Park was completed and a dedication ceremony was held on July 22nd. This new riverfront park offers excellent views of the Black River. Features of the park include kayak access points, observation decks and a trail system which traverses the river along Newell Street.



Curbside Bulk Item Pick-up - The City of Watertown's DPW Refuse & Recycling Division offered the residential on-demand bulk item collection for a second year. The program, which began July 6th and ended August 25th, provided curbside service for the disposal of bulk items to all City residents. The cost for the service, which consisted of two (2) temporary summer employees and a pick-up truck with a stake rack and liftgate, was determined by the size and weight of the object(s) and based on the City's blue sticker system (\$2.50 each).

The City received a total of ninety (90) requests for this service throughout the duration of the program. Collection services were scheduled for twenty seven of the thirty seven (27/37) days the program was offered and averaged three (3) collection pick-ups a day. When the collection crew completed its tasks or the on dates no collections were scheduled, the crew would assist other DPW divisions performing activities such as: flagging, paving, greenwaste collection, etc.



Vehicles & Equipment- The City took possession of a new sewer vac cleaner/jetter (1-071) on July 16th. The vehicle is a 2009 Mack GU713 with a VacCon model V312E/1200LHA sewer vac cleaner/jetter. The vehicle will replace the former 1-071, which will be retired from the fleet. A representative from VacCon provided an eight (8) hour training course for the sewer crew. The representative will return for a follow-up course in September.

Fleet mechanics began to prepare the winter equipment the first week of August. At this time, one (1) rotary blower, two (2) sanders and three (3) plows have been serviced and are ready for the first snow. The Department anticipates having all of the plows and another sander serviced and ready by October 1st.

Construction Season Weather Report - This has been a particularly cool and wet construction season. The weather station located at the DPW's Newell Street Complex recorded a total of 6.34 inches of rain for the months of July and August. Throughout the season, 26 days of rain

were observed with 20 of those days recording a rainfall amount that was greater than 0.1 inch of rain. The high for the season was recorded in August at 88.9°F and a low of 52.2°F was logged in July. The mean temperature for July was 71.2°F and 67.3°F in August.

WATER DEPARTMENT:

Arcade Street Water Main Replacement – Preliminary work is being completed on this project. This project includes the termination of an old 6” water main on Arsenal Street. In order for that to be done, we have to extend a couple of water services to the Jefferson County buildings from the older 6” main and tie them into the newer 12” main in the center of the street.

Water department personnel are working on the relocation of these services and termination of the older 6” main first, so that the mill and fill operation in Arsenal Street can move forward and the water main work will not hold up that project. They will then proceed to replace the old 4” main in Arcade Street proper with a new 8” ductile iron water main, which should greatly enhance the fire flows in the area.

Shared Municipal Services Incentive Grant – A Disinfection By-Products Study to find the most cost effective methods to deal with stricter federal regulations that will affect the treatment processes for water produced at the City of Watertown water treatment facility to deal with the development of disinfection by-products that occur as water passes through and spends time in the distribution systems is proceeding well. The City Council approved the Agreement for Professional Services with Hazen and Sawyer, P.C. at the April 20, 2009 meeting. Since that date, a Kick-off meeting was held on May 6, 2009 and the first “workshop” was held on June 24, 2009. The consultant has taken samples of settled water and performed a myriad of tests on it to assist in determining how to best attack the problem.

The next workshop is scheduled to be held in September to review the data gathered on distribution system DBP levels and discuss proposed treatment alternatives. A second round of bench testing will be undertaken by the consultant to collect data on raw water quality during the warmer season for comparison with the samples taken earlier in the year when the river water was much colder. Work on this project will continue through the winter and spring and is scheduled to be completed by July 2010.

Water Service Line Installations – Distribution crews continue to install and repair water service lines in the City. Since July 1st of this year, three water services have been replaced, seven services have been repaired, and one new 2” service has been installed for the new field house at the IHC high school.

Meter Replacements – The meter service crew continues to install the radio reading meters as water meters are replaced for various reasons. Radio reading meters are being placed in all new installations as well. There are currently 858 radio read meters in the system, which is approximately 10% of the water meters in the city. We plan to continue replacing damaged or outdated meters with radio read style meters, as well as setting them in all new installations.

Gate Valve Turning Machine – The new trailer with the valve tuning machines with the vacuum system combined into a single tow behind unit has proven very efficient. Water department personnel have undertaken a valve cleaning and exercise program to ensure that the gate valves in the system are in working order and that the boxes are free of debris, which save a great deal of time whenever it becomes necessary to shut the valves during main breaks or routine hydrant flushing.

This combination has become a very versatile piece of equipment. The service trucks are now unencumbered and the units can be taken to a job site by a single service truck.



Commerce Park Drive Water Main – A developer has proposed two new hotels and a restaurant for construction on a parcel of land at the intersection of Gaffney Drive and Commerce Park Drive. Water department and engineering department staff have been working together to gather field information and with the engineer for the developer of the Commerce Park sub-division to procure necessary easements and legal documentation to allow for the completion of a water main that was begun to be installed on Commerce Park Drive but never finished and connected to the City's water system. The completion and activation of this water main is necessary in order for water service to be provided to the proposed hotel and restaurant development.

The New York State Department of Health has informed us that the original approval for the construction of the water main is still valid, and we need only to provide them with as-built records and documentation when the water main has been completed and properly tested and disinfected.

Staff has prepared a memorandum for City Council review to discuss who will be responsible for the cost of the installation. If city crews perform the installation, a bid process must be followed for the purchase of the pipe and materials.